

British Friends of the Hebrew University of Jerusalem Financial Statements Year Ended 30 September 2018

Charity registration number: 209691 Company registration number: 06350828

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# **Financial Statements**

# Year Ended 30 September 2018

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# Reference and administration details

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Year Ended 30 September 2018	
Charity registration number	209691
Company registration number	06350828
Trustees	Isaac Kaye PhD Hon, Chair Alan Philipp, Honorary Treasurer Jenny Arwas MBE Graham Edwards (resigned 31 Jan 2019) Ms Denise Joseph Jonathan Marks Tony Page Joe Smouha QC Simon Tobelem David Wernick
Chief Executive Officer	Nigel Salomon
Registered office	2nd Floor Supreme House 300 Regents Park Road London N3 2JX Telephone: 020 8349 5757 Fax: 020 8349 5750 e-mail: <u>friends@bfhu.org</u> web: www.bfhu.org
Independent Auditor	MHA MacIntyre Hudson Chartered Accountants & Statutory Auditor New Bridge Street House 30-34 New Bridge Street London EC4V 6BJ
Solicitor	CH. Hausmann & Co. 5, De Walden Court, 85 New Cavendish St, Marylebone, London W1W 6XD
Bankers	Bank Leumi (UK) PLC 20 Stratford Place London W1C 1BG UK Barclays Bank PLC 60 Wembley Park
	Royal Leicestershire LE87 2BB UK

## Year Ended 30 September 2018

The Trustees present their report and the audited financial statements of the charity for the year ended 30<sup>th</sup> September 2018. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities / Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

#### Trustees of the charity

The Directors of the charitable company are its Trustees for the purposes of charity law. The Trustees who have served during the year and since the year end were as follows:

Isaac Kaye PhD Hon, Chairman Alan Philipp, Honorary Treasurer Jenny Arwas MBE Graham Edwards (resigned 31 Jan 2019) Denise Joseph Jonathan Marks Tony Page Joe Smouha QC Simon Tobelem David Wernick

### **Objectives and Activities**

The British Friends of the Hebrew University (BFHU) is a national charity, registered in England and Wales, that focuses rigorously on its core purposes, namely, to support research, scholarships and capital projects of the Hebrew University of Jerusalem (hereafter referred to as the Hebrew University) whilst supporting UK students who wish to study at the Hebrew University, student exchange programmes and academic collaboration with the UK's foremost research institutions.

The aims of the BFHU are:

- a. To fundraise in support of the Hebrew University;
- b. To promote awareness of the Hebrew University and its global impact;
- c. To undertake events and activities to generate awareness and in turn income for the cause; and
- d. To ensure the long term financial, operational and reputational sustainability of the organisation

To do this BFHU aims to operate to the highest professional standards especially in areas of donor care, marketing, financial management and governance.

### Achievements and performance

During the year, the Charity made grants to the Hebrew University and students of £5m (2016/17 £4m). Included are a small number of grants made to Hebrew University students, or alumni pursuing postgraduate studies in the UK.

During the year, a range of activities at the University were supported by the Charity's grants and these are reflected in part in the following list:

• Over 160 scholarships at a total value in excess of £1m at undergraduate, post-graduate, doctoral and post-doctoral levels including a specific set of generous bursaries to post-graduate students in science, medicine and veterinary science who would not, without such support, be able to continue their studies;

## Year Ended 30 September 2018

Scholarships cover almost all faculties and departments including medical science, biomedicine, dentistry, law, agriculture, veterinary science, Revivim (Jewish education), science/technology, the business school, interfaith studies, history, and Jewish history;

- Periodically at the request of donors, scholarships are designated to minority groups of students including Arab, Ethiopian, new immigrants, students with a variety of disabilities and residents of the Israeli periphery;
- In excess of £1m in support of International Masters Scholarships in Public Health, Agricultural Sciences
  and Community Development from many developing nations across the globe learning new skills and
  techniques to support local communities in health, nutrition and community development;
- Scholarships & Prizes undergraduate, graduate, doctoral and post-doctoral including in scientific innovation and the humanistic disciplines – showcased at the annual Board of Governors gathering designed to encourage excellence and beneficial societal impact;
- Close to £3m supporting a range of cutting edge research programmes including neuroscience, a variety
  of medical science research projects including Stem Cell study of human genetic disorders, treatment of
  HIV infected children, ADB stimulation related to Parkinson's disease, pain relief drug delivery in cancer
  treatment function of human NK cells during pregnancy, and pregnancy complications, early detection
  osteoarthritis, an annual lecture series on brain research;
- A visiting fellowship in Water, Society and Geopolitics in the Middle East;
- In excess of £1m on diverse projects undertaken by Hebrew University bodies such as Minerva Centre for Human Rights, the Harry S. Truman Research Institute for the Advancement of Peace, the Sacher Institute of Law and the 'Israel Justice Centres' Law programmes, the Centre for Jewish Art documenting fast disappearing vestiges of Jewish life especially in Eastern Europe, the Faculty of Science for natural gas extraction in the Eastern Mediterranean basin, the faculty of Humanities for the International centre for the study of Antisemitism, the centre for the Study of Multiculturalism, the centre for the dignified end of life studies
- Additional capital projects for cardiology research equipment at the Faculty of Medicine; for a laboratory
  in the Koret School of Veterinary medicine; funding for a bioengineering innovation; for new ecosystem
  research facilities at the Faculty of Agriculture
- During the year the British Friends undertook a wide range of events including the annual legal dinner hosted by Lord Pannick QC with guest speaker Lord Thomas of Cwmgiedd, former Lord Chief Justice of England & Wales. Funds raised are designated to the Hebrew University law clinics which support all disadvantaged communities in Jerusalem in addition to providing bursaries for law students spending time in London at the Centre for Transnational Law. The Law Faculty at the Hebrew University hosted the annual Lionel Cohen lecture with guest speaker Sir Terence Etherton, Master of the Rolls and Head of Civil Justice. Britain's Ambassador to Israel, HE David Quarrey CMG, also attended
- BFHU Groups also held an array of events including the Women's Group speaker events and a music afternoon in partnership with Wizo in the Woods, the Young Professionals at a much in demand cocktail reception hosted by Israel's Ambassador Regev at his residence. The Medical Group hosted a number of Hebrew University medical science faculty members including Prof Cory Shulman on Autism (hosted by Bank Leumi) and Prof Chaim Cedar on the topic of genomics (hosted by BDO)
- The Honours Club dedicated to special events for our legator community enjoyed an annual tea meeting with Hebrew University graduates as guests who are undertaking postgraduate studies at some of the UK's leading universities as well as a lecture on the detention of Jews in Cyprus 1946-49
- The Medical Group in conjunction with JMed (the Jewish Medical Association) hosted Prof Patrick Maxwell University of Cambridge Regus Professor Medicine (Physic) as the 2018 Henry Cohen visiting lecturer to Israel. Upon returning to the UK Prof Maxwell gave a return lecture on Insights into Medical Challenges

# Year Ended 30 September 2018

- Other fundraising efforts included 2 appeal mailings at Passover & the Jewish New Year in part segmented to our medical group, participation in the Hebrew University Friends global crowdfunding campaign, launch of new social media platforms, Hebrew University visits accompanying prospective and existing supporters as a catalyst to philanthropic giving, whilst supporting governmental, academic and scientific delegations such as the BIRAX programme, recognising donors at Hebrew University ceremonies and plaque dedications, especially during the annual Board of Governors gathering in Jerusalem in June, continued emphasis on legacies and the now annual BFHU mission to the Hebrew University, following the proven 'sponsored' model
- Several Alumni events with Hebrew University Profs Soreq and Cohen respectively speaking on Neurodegenerative Disease and new hope for breakthroughs in the field of Alzheimer's Disease
- Visits to schools and universities to encourage pre-university year abroad programmes and undergraduate student exchange arrangements
- Exposure for Yissum, the Hebrew University Technology Transfer Company at the annual Innovate Israel event of UKIsrael Business

#### **Principal Risks and Uncertainties**

#### Risk Policy

The Trustees are responsible for the overseeing of the risks faced by the Charity. Detailed considerations of risk are delegated to the Senior Management of the Charity. Risks are identified, assessed and controls established throughout the year. A formal review of the charity's risk management processes is undertaken on an annual basis.

The Board confirms that the major risks to which the Charity is exposed have been reviewed, reassessed and updated and where reasonable, systems have been established that are intended to mitigate those risks.

A risk analysis table summarising the key risks is monitored by the Chief Executive and is brought to the attention of the Board on at least an annual basis. This process forms an integral part of the Charity's annual review of its strategic plan and budget.

#### Human Resource risks

- These include:
- Loss of key staff members with localised knowledge
- · Quality of staff
- Fraud
- Litigation

Management of risk includes:

- Knowledge and skills not unique to any single member of staff. Key skills in-house
- Donor information and contact history recorded on fundraising database
- Processes documented
- · Knowledge dispersed & shared
- Team collegial environment
- Annual appraisals, annual performance objectives setting, selective bonuses

• Sound internal controls, accounts reconciliation, audit, documented processes, training, motivated team

• Professional operation, sound governance and legal guidance, motivated team, competitive pay & conditions, compliance with GDPR regulations

IT support and maintenance services risks These include:

- Data loss, IT disruption
- Point of sale intrusions
- Web site vulnerability
- Fire, other loss of physical facilities and original documentation
- Hebrew University reputational decline

# Year Ended 30 September 2018

Management of risk includes:

• Use of IT support and maintenance services, email and files backed up routinely on the cloud for quick restoration

- Remotely hosted donor database in place since April 2017
- High speed Ethernet service in place
- · Good identification, containment, eradication and recovery policies in place
- · Maintenance of the new state of the art web site
- Register of multiple alternative means of all staff members reaching each other
- Remote working possible
- Fire drills undertaken
- Insurance policies in place
- Implement document digitisation
- Close relationship with donors

Finance risks

- These include:
- · Poor investment performance for HUJ designation monies and general income
- Foreign Exchange

Management of risk includes:

- · Review of monthly management accounts and performance
- Investment spread across several funds managers/organisations in place
- Joint BFHU-HU oversight committee in place.
- Managed for total return basis where needed
- Treasury function oversees investment committee in place
- Extensive use of KPI's

Governance risks

- These include:
- Qualified audit
- Defection & disillusionment of trustees
- Not meeting donor objectives
- Non-compliance with GDPR

Management of risk includes:

- Auditor review
- Independent audit of BFHU assets in Israel

• Ensure close working relationship with CEO & team, engagement in BFHU activities, HU visits, clarity of personal responsibilities in BFHU/HU

• Taking legal advice on GDPR and implementing changes recommended and train team and communicate externally as needed

Income risks

- These include:
- Disproportionate reliance on key donors
- Public attitude
- Lack of new supporters

Management of risk includes:

- Ensuring highest quality donor care ongoing
- · Seek to broaden donor base ongoing
- Annual major event to attract new interest
- Ensure many more activities to increase awareness
- Engage with the community at large and strategic partners

#### Year Ended 30 September 2018

Competition risks

These include

- Competition for funding for other Universities in Israel
- · Competition for funding for local community needs

Management of risk includes:

- Ensuring many more activities to increase awareness
- Engaging with stakeholders and staying relevant

#### **Reserves Policy**

The Trustees of the Charity are keenly aware of the need to secure its future beyond the immediate day-today requirements. In order to continue to honour its commitments to the University, the Charity needs to have sufficient funds to be able to absorb periodic setbacks in its ability to raise funds, and to take advantage of opportunities as situations arise. The management of the Charity also considers it prudent that some reserves should be maintained in order to finance working capital requirements.

The Charity has looked at the past expenditure patterns along with anticipated changes in them and the extent to which the charity can curtail or change the timing of cash outflows. The Charity has also looked at timing the cash outflows to match the timing of cash inflows. Where this is not possible, reserves needed to fund expenditure in advance of income receipts, or expenditure delayed are estimated.

The charity believes that it will need reserves to cover a least six months' overheads plus £250,000 to cover the cost of funding fund raising activities where the sponsorship is received after the event has taken place. Accordingly, as at 30 September 2018 the targeted free reserves position was £500K.

The Trustees continue to monitor a tight approach to expenditure, to maximise unrestricted funds income to a level that covers operating costs, however, doing so without stifling marketing and fund raising.

As at the year end the charity held total funds of £33,682,513, the majority of these funds are endowed or restricted and therefore do not form part of the free reserves, excluding these items and those funds held as tangible fixed assets the free reserves were £1,996,157.

The current level of free reserves is above the target level, however, the Trustees intend in the near future to review options in relation to the totality of free reserves

#### Future plans

Our future plans are financed primarily from our annual income and from our endowment reserves. The Board needs to maintain an equitable balance ensuring our current commitment to the University is maintained, whilst, at the same time, ensuring a sound infrastructure and financial base are preserved, so that we can continue the funding of the University with a high degree of predictability at the same level as in the past.

The Board sees 2018/19 as a year of ongoing challenges in light of a volatile economy and investment environment, uncertainties in relation to Brexit, potential operating constrains as a result of new political leadership, competitive demands on philanthropists and the significant needs of the Hebrew University itself.

The Trustees welcome the solid performance of 2017/18. Emphasis will continue to be placed on cost controls and a motivated professional team with commitment to the very highest standards of donor care and satisfaction, supported by brand integrity and consistency. All trustees have the potential to help in the achievement of annual objectives and the long-term sustainability of the organisation especially in securing new donors and supporting a range of events

Maintaining and growing current donors will be a top priority whilst constantly working to identify a match between new potential donors and specific Hebrew University projects

BFHU will continue to maintain a diverse programme of events including specific events designed to expose the Hebrew University and the work of BFHU to the wider public. This will include a gala event and series of lectures marking the centenary of the laying of the cornerstones Hebrew University. Deploying Hebrew

# Year Ended 30 September 2018

University faculty will be a core element. Strengthening young professional and a 'next generation' following remains vital.

Encouraging Hebrew university campus visits will continue to expose the University's facilities, activities, faculty and students in a powerful manner especially to the annual BFHU legacy mission

Ensuring excellent donor relations, communications and contact (including a new website and associated social media platforms) will be paramount including to the growing cohort of donors who have committed to a legacy in favour of BFHU

BFHU's professional team will work closely both with colleagues at the Hebrew University as well as with other Hebrew University Friends groups especially across Europe to develop a more sophisticated approach to engaging new potential donors including philanthropic foundations

BFHU will endeavour to support the Hebrew University in securing new incremental revenue streams such as distance-learning programmes

BFHU will continue to encourage and help fund students going to the Hebrew University whilst working to help nurture academic collaboration with the best UK academic and research institutions

BFHU recognises the demands of new legislation to ensure charity compliance with GDPR – general data protection regulations and will continue to ensure the growth of its database in full compliance with GDPR regulations

Operationally, BFHU will seek to finalise a new 5-year office premises lease and to upgrade IT systems, internet connectivity and other facilities to ensure optimum system provisions for the team and for visitors

#### Financial review

During the year under review, the Charity showed unrestricted net income of £477,079, leaving a retained balance on general funds of £2,033,880 as at 30th September 2018.

Income for the year amounted to £5,136,547 (2017: £4,232,228) £4,495,582 (2017: £3,638,957) of which was given by our generous supporters and £640,965 (2017: £593,271) was generated from other trading activities and our investment funds. This enabled the Charity to give grant funding to the University of £5,563,295 (2017: £4,161,757).

As the donations made directly by donors associated with BHFU to the HU are significant, to enable the readers of the accounts to appreciate the wider contribution the Charity makes to the HU, the value of these donations and the corresponding donation expenditure are set out in the memorandum income and expenditure analysis table below. The Trustees consider this provides a helpful measure of the scale of funding to the HU that the charity generates.

			2018			
<u>Income</u>	Note	Unrestricted funds £	Restricted funds	Endowment funds ${f \pounds}$	Total £	Total £
	note	L	L	~	~	~
Total income as presented		803,359	3,594,108	739,080	5,136,547	4,232,228
Direct donations to the Hebrew University (HU)		-	4,045,410	-	4,045,410	3,246,664
Total income attributable to the BFHU by the HU	19	803,359	7,639,518	739,080	9,181,957	7,478,892

# Year Ended 30 September 2018

		2018				2017
<u>Expenditure</u>	Note	Unrestricted funds £	Restricted funds £	Endowment funds ${\mathbf f}$	Total £	Total £
Grants funding activities as presented	6	-	3,885,210	1,678,085	5,563,295	4,161,797
Direct donations to the Hebrew University (HU)		-	4,045,410	-	4,045,410	3,246,664
Total grants attributable to the BFHU by the HU	19	_	7,930,620	1,678,085	9,608,705	7,408,461

At the year end the Charity had unrestricted funds of £2m, restricted funds of £518k and available expendable endowment resources of over £5m and permanent endowment funds of £25.7m.

Following a comprehensive review of the Charity's endowment funds a number of transfers have been made in order to reclassify the funds. A summary of the significant transfers is as follows:

- A transfer of £1,317,082 was made from expendable endowment funds (see note 21) in respect of the Leo Leffman Fund, which following a review of the charity's funds has been reclassified as an unrestricted fund.
- A transfer was made to the permanent endowment fund for £103,562 in order to replenish the capital element of 8 funds within the 'main fund'.
- A transfer of £535,783, which represents the entire fund balance of the Gestetner Permanent Endowment Fund, was made to the expendable endowment fund as there are not restrictions over the time in which these funds can be spent and the expenditure was now at the discretion of the Trustees..

# Structure, Governance and Management

#### Nature of Governing Document

The Charity is governed by its memorandum and articles of association dated 21/08/2008.

## Organisational structure (Structure, Governance and Management)

The Charity is controlled by the Directors/Trustees, the Chief Executive Officer runs the charity on a day to day basis and reports to the trustees monthly.

The support staff are split by function, such as donor support operations, marketing, finance and fundraising all reporting directly to the CEO in a flat organisational structure.

# Recruitment and appointment of Directors & Trustees

Members of the Board are recruited on the basis of their core competencies, a mix of skills, their experience in the sector and general commitment to the cause. Where possible the Board consider that the skills of the members should provide a mix of the following:

- A Trustee with a legal background;
- A Trustee with a financial/accounting background;
- A Trustee with educational and academic research sector experience;
- A Trustee with senior managerial or business experience; and
- At least one female Trustee and at least one male Trustee

## Year Ended 30 September 2018

#### Induction and training of trustees

All new Board members are, before their appointment, provided with a pack of relevant materials, and invited to meet the Chief Executive Officer and other Board members. Following their appointment, they are introduced to the staff of the BFHU and to visiting University officials such as the President. Members of the Board are encouraged to visit the University in Israel. Trustee engagement is considered to be an ongoing process. Trustees are encouraged to attend appropriate external training events where these will facilitate the understanding of their role.

# Arrangements for setting key management personnel remuneration

The pay of senior staff is reviewed annually by the remuneration committee. The review is performed by using benchmarks from similar organisations and against the performance of personal objective.

#### Investment policies & performance

The trustees reserve the right to exclude companies that carry out activities contrary to their aims or from holding particular investments which damage the Charity's reputation. The Trustees monitor the performance of the investment portfolio against benchmarks for total return set for the year as follows:

- Investec general fund Benchmark 7.4% Actual Performance 6.7%
- Investec Leffman & Sherman Benchmark 7.4% Actual Performance 6.8%
- Rothschild Benchmark Is that average total return after 3 years less distributions and CPI is positive. It is reviewed quarterly

During the year to the end of September 2018 markets generally advanced led by the US. Funds with Investec benefitted from this and produced a total return of 6.8%. Whilst this was a decent return it was slightly behind the benchmark return of 7.4%. The prime reason for not matching the benchmark was that our managers lagged the benchmark in overseas equities as they held more in emerging markets, which suffered from dollar strength, and less in the US (51%) than the FTSE World ex UK (63%). Performance in other areas was generally in line with or ahead of their benchmarks.

The Rothschild portfolio produced returns of 5.1% over the financial year 2017-18, with a value of £15,944,017 as at 30 September 2018. The main positive contributors to returns over the period were the 'return assets' (predominantly equities), which provided returns of 9.8% in sterling terms during the year. The 'diversifying assets' were a drag on returns in a strong market, detracting by 0.8% at the portfolio level. Currency position contributed 0.9% growth at the portfolio level. The portfolio remains broadly diversified and continues to perform in line with expectations.

#### Grant making policies

Grants made from restricted funds and from the income derived from endowment funds are made in a manner as closely aligned as possible with the original wishes of the donor. Grants are approved by a BFHU committee with Board delegated authority.

The Charity makes extensive grants to the University for purposes such as buildings, equipment, research programmes and scholarships.

£50K annually was allocated for scholarships in 2017/18 some of which are awarded to Hebrew University students extending their studies at Masters Degree and Doctoral level in the UK. £50K has been allocated for these purposes for 2018/19. Any unused budget is carried forward.

#### Use of volunteers

Volunteers are of significant value to the BFHU helping the organisation to reduce costs or provide specific expertise.

#### Creditor payment policy

Creditors are paid in accordance with their payment terms.

## Year Ended 30 September 2018

#### Going concern

The Trustees have evaluated that there are no conditions or events that exist which raise doubt about the Charity's ability to continue as a going concern.

#### Relationship with donors

The BFHU is committed to the highest standards of fundraising, and to abide by the Code of Fundraising Practice at all times and has registered with the Fundraising Regulator. This shows commitment to good fundraising practice.

We aim to ensure the best experience for the supporters and donors who engage with us. As a member of the fundraising community we commit to our own professional development, to ensure that we abide by the Protection and Social Investment Act 2016 and to the vision - Excellent fundraising for a better world.

Donors and prospective donors are considered key stakeholders, with major donors allocated an account manager whose role is to 'represent the donor to the Hebrew University and the Hebrew University to the donor'. Regular contact is made with all donors proportionate to the complexity of a project supported. Donors receive regular reports from the Hebrew University via the BFHU office.

Invitations are issued to a series of events including guest Hebrew University lecturers. Donors are all encouraged to visit the Hebrew University to see its work first hand including students and researchers with whom they might be connected through philanthropic giving.

BFHU continues to develop groups including legal, young professional, alumni, Women's Group medical, legators and its long-standing Glasgow Friends. These interest groups serve the specific interests of those associated and connect participants to related Hebrew University projects.

BFHU issues regular e-newsletters, updates its website with Hebrew University latest news and publishes an annual magazine occasionally featuring specific donors subject to their prior agreement. Social media networks are now used regularly as additional channels of communication

Donors are recognised at the Hebrew University on various plaques at appropriate ceremonies.

Communication directly with donors by the Hebrew University is carefully coordinated with BFHU to ensure an aligned approach.

#### Public benefit statement

In conjunction with a network of fellow Friends groups worldwide, the British Friends of the Hebrew University supports the goals of the University through its declared pursuit of world-class academic and research output and has been active since 1926, one year after the formal opening of the University itself.

The Hebrew University marked its 90th anniversary in 2015, with the British Friends marking its own 90th anniversary in 2016. In May 2018 the Hebrew University marked the 100<sup>th</sup> anniversary of the laying of the cornerstones announcing a 7-year international fund raising campaign Key disciplines of the Hebrew University in medicine, neuroscience, pharmacology, public health, agriculture, food science and environment, veterinary science (and clinical veterinary work), marine sciences, engineering, nanotechnology, computing, social sciences, law and humanities disciplines where leading-edge research and numerous discoveries continue to help peoples and nations around the globe, feeding, curing, healing and facilitating understanding across borders. Increasingly commercialisation is playing a part in bringing new medicines and technologies to a global market place. This is undertaken by the HUJ tech transfer company Yissum.

The University is open to all and seeks to enhance regional and global dialogue along with mutual understanding, by creating an environment of open-thinking and tolerance.

The University continues to engage closely with its local communities in Israel across the social spectrum, which BFHU endeavours to support. BFHU also works to bring leading University faculty members to the UK and to support University alumni in pursuit of further studies in the UK, whether educational or academic

## **Trustees Annual Report**

### Year Ended 30 September 2018

exchanges. This is aimed at advancing the exchange of views, as well as academic and research collaboration frameworks.

The Directors & Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### Trustees' responsibilities statement

The trustees (who are also directors of the Hebrew University for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently; .
- observe the methods and principles in the Charities SORP 2015 (FRS 102); .
- make judgements and estimates that are reasonable and prudent; .
- state whether applicable UK Accounting Standards have been followed, subject to any • material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and .
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

On behalf of the board

Trustee Date: 16 J. 19

# Independent Auditor's Report to the Members of the British Friends of the Hebrew University of Jerusalem (Registered company number: 06350828)

## Year Ended 30 September 2018

#### Opinion

We have audited the financial statements of British Friends of the Hebrew University of Jerusalem (the 'charitable company') for the year ended 30 September 2017 which comprise the primary statements such as the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 September 2017, and of its
  incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast
  significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting
  for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Emphasis of Matter**

The Trustees have undertaken a review of the classification of, and accounting treatment for, 124 funds previously shown in the accounts as endowment funds. As a result of the preliminary findings from the review several funds have been reclassified and as such a number of transfers have been made in these Financial Statements. See notes 19, 20 and 21 for more details. It remains our understanding that the funds have been expended in line with the donors' wishes, however we note that in the past the expenditure from the permanent endowment funds has, on occasion exceeded the income generated, as disclosed. A further detailed review of certain of the permanent endowment funds is currently underway, and this may result in further fund reclassifications. The Trustees have provided regular updates to the Charity Commission in order to advise the Charity Commission of the review carried out to date and to seek advice on further action required in relation to the restrictions concerning certain funds. We draw your attention to note 19 to the financial statements in this regard. Our opinion is not modified in this respect.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial

# Year Ended 30 September 2018

statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006** In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report for the financial year for which the financial statements are
  prepared is consistent with the financial statements; and
- the Trustees' Annual Report have been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report

#### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 13, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Sudli Sigh

Sudhir Singh FCA (Senior Statutory Auditor) For and on behalf of MHA MacIntyre Hudson, Statutory Auditor, New Bridge Street House, 30-34 New Bridge Street, London EC4V6BJ

Date: 20 May 2019

# Statement of Financial Activities (Including Income and Expenditure Account)

# Year Ended 30 September 2018

		2018			2017	
		Unrestricted funds	Restricted funds	Endowment funds	Total	Total
	Note	£	£	£	£	£
Income and endowments						
from: Donations and legacies	2	735,922	3,569,780	189,880	4,495,582	3,638,957
Other trading activities	3	-	24,328	-	24,328	63,881
Investments	4	67,437	-	549,200	616,637	529,390
					E 100 E 17	4 000 000
Total income and endowments		803,359	3,594,108	739,080	5,136,547	4,232,228
Expenditure on:						
Raising funds	5	(326,280)	(23,818)	(87,645)	(437,743)	(307,715)
Charitable activities	6	-	(3,885,210)	(1,678,085)	(5,563,295)	(4,302,757)
Total expenditure		(326,280)	(3,909,028)	(1,765,730)	(6,001,038)	(4,610,472)
Net gains on investments	15	- 1	-	1,153,121	1,153,121	2,368,022
Net income		477,079	(314,920)	126,471	288,630	1,989,778
Transfers between funds	19	1,045,520	171,933	(1,217,453)	-	
Net movement in funds	19	1,522,599	(142,987)	(1,090,982)	288,630	1,989,778
<b>Reconciliation of funds:</b> Total funds brought forward	19	511,281	661,292	32,221,310	33,393,883	31,404,105
Total funds carried forward	19	2,033,880	518,305	31,130,328	33,682,513	33,393,883

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised during the year.

The notes on pages 20 to 40 form part of these financial statements.

# **Balance Sheet**

# Year Ended 30 September 2018

		2018	2017 £
Fixed assets	Note	£	£.
Tangible assets	14	37,723	47,719
Investments	15	31,726,389	31,329,881
	-	31,764,112	31,377,600
Current assets	· .	744.000	440.070
Debtors	16	711,066	446,078
Cash at bank and in hand		1,379,885	1,714,752
		2,090,951	2,160,830
Creditors: amounts falling due within one year	17	(172,550)	(144,547)
Net current assets		1,918,401	2,016,283
Net assets		33,682,513	33,393,883
Charity Funds			
Endowment funds Permanent endowments	19	25,740,454	26,940,865
Expendable endowments	19	5,389,874	5,280,445
Restricted funds	19	518,305	661,292
Unrestricted funds	19	2,033,880	511,281
Total charity funds	19	33,682,513	33,393,883

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board on  $\frac{16}{5}$   $\frac{5}{9}$ Signed on behalf of the board of trustees

Trustee

The notes on pages 20 to 40 form part of these financial statements.

# Statement of Cash Flows

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# Year Ended 30 September 2018

	Note	2018 £	2017 £
Cash flow from operating activities	24	(1,708,117)	(1,336,619)
Net cash flow from operating activities		(1,708,117)	(1,336,619)
Cash flow from investing activities Payments to acquire tangible fixed assets Net movements in cash flows from investments Payments to acquire investments Receipts from sales of investments Interest received Dividends received Net cash flow from investing activities		838,731 (5,574,536) 5,590,826 44,958 473,271 1,373,250	(57,853) 1,290,795 (5,341,228) 5,330,763 45,340 484,050 1,751,867
Net increase in cash and cash equivalents		(334,867)	415,248
Cash and cash equivalents at 1 October		1,714,752	1,299,504
Cash and cash equivalents at 30 September		1,379,885	1,714,752

The notes on pages 20 to 40 form part of these financial statements.

# Notes to the Financial Statements

# Year Ended 30 September 2018

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## Summary of significant accounting policies

## (a) General information and basis of preparation

British Friends of the Hebrew University of Jerusalem is a company limited by guarantee and is registered with the Charity Commission (Charity Registered Number 209691) and Registrar of Companies (Company Registration Number 06350828) in England and Wales. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. The address of the registered office is given in the Charity information on page 3 of these financial statements. The nature of the Charity's operations and principal activities are to support research, scholarships and capital projects of the Hebrew University whilst supporting UK students who wish to study at the Hebrew University, student exchange programmes and academic collaboration with the UK's foremost research institutions.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the Charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

## (b) Funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Endowment funds represent those assets which must be held permanently by the Charity. Income arising on the endowment funds can be used in accordance with the objects of the Charity and is included as unrestricted income. Any capital gains or losses arising on the investments form part of the fund. Investment management charges and legal advice relating to the fund are charged against the fund.

# Notes to the Financial Statements

# Year Ended 30 September 2018

### (c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the Charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the Charity and it is probable that they will be fulfilled. Amounts donated directly to the Hebrew University from UK donors are not included within the Financial Statements as the charity does not exert sufficient control over these funds.

For legacies, entitlement is the earlier of the Charity being notified of an impending distribution or the legacy being received. At this point income is recognised. A legacy is only recognised when it is probable that it will be received. Receipt is normally probable when:

- there has been grant of probate;
- the executors have established that there are sufficient assets in the estate,
- after settling any liabilities, to pay the legacy; and
- any conditions attached to the legacy are either within the control of the charity or have been met.

On occasion legacies will be notified to the Charity however it is not possible to measure reliably the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the Charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the Charity's right to receive payment is established.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

## (d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

• Costs of raising funds includes costs incurred seeking voluntary contributions through donations, investment management costs and the running of fundraising events during the year;

• Expenditure on charitable activities includes all costs incurred on furthering the objects of the Charity; and

• Other expenditure represents those items not falling into the categories above.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation

## Notes to the Financial Statements

# Year Ended 30 September 2018

## (d) Expenditure recognition (continued)

that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the Charity.

#### (e) Support costs allocation

Support costs are those that assist the work of the Charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the Charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to expenditure on raising funds and expenditure on charitable activities on a basis consistent with use of the resources, for example, allocating property costs by floor areas, or per capita staff costs by the time spent and other costs by usage. Governance costs are those incurred in connection with the running of the Charity and compliance with constitutional and statutory requirements.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in Note 7.

#### (f) Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Office equipment	25% straight line
Fixtures and fittings	20% straight line
Phone system	20% straight line
Computer system	33.3% straight line

# (g) Investments

The Charity has equity investments in listed and unlisted entities. Fixed asset investments are a form of basic financial instrument are initially recognised at their transaction value and subsequently measured at their fair value using the closing quoted market price or the share of the Net Asset Value of the fund (if unlisted). All gains and losses are taken to the Statement of Financial Activities as they arise.

The Statement of Financial Activities includes all net gains and losses arising on revaluation and disposals throughout the year. As investments are revalued to fair value continuously, no realised gains or losses arise.

# (h) Debtors and creditors receivable / payable within one year

Debtors are recognised when the Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Creditors are recognised when the Charity has a present legal or constructive obligation resulting from a past event and the settlement is expected to result in an outflow of economic benefits.

## Notes to the Financial Statements

# Year Ended 30 September 2018

### (i) Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

## (j) Provisions

Provisions are recognised when the Charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

#### (k) Leases

Rentals payable and receivable under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

#### (I) Foreign currency

Foreign currency transactions are initially recognised by applying to the foreign currency amount the spot exchange rate between the functional currency and the foreign currency at the date of the transaction.

Monetary assets and liabilities denominated in a foreign currency at the balance sheet date are translated using the closing rate.

#### (m) Employee benefits

When employees have rendered service to the Charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The Charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

#### (n) Tax

The Charity has considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. It therefore does not suffer tax on income or gains applied for charitable purposes.

## (o) Going concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the Charity to be able to continue as a going concern.

# (p) Financial instruments

The Charity only holds basic Financial Instruments. The financial assets and financial liabilities of the Charity are as follows:

Debtors – trade and other debtors (including accrued income) are basic financial instruments and are debt instruments measured at amortised cost as detailed in Note 16. Prepayments are not financial instruments.

# Notes to the Financial Statements

# Year Ended 30 September 2018

# (p) Financial instruments (continued)

Cash at bank - is classified as a basic financial instrument and is measured at face value.

Liabilities – trade creditors, accruals and other creditors will be classified as financial instruments and are measured at amortised cost, as detailed in Note 17. Taxation and social security are not included in the financial instruments disclosure. Deferred income is not deemed to be a financial liability, as in the cash settlement has already taken place and there is simply an obligation to deliver charitable services rather than cash or another financial instrument.

# (q) Judgements and key sources of estimation uncertainty

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies. The judgements that have had the most significant effect on amounts recognised in the financial statements are allocation of support costs and depreciation rates.

# 2 Income from donations and legacies

	2018	2017
	£	£
Legacies	889,050	864,747
Regular giving	3,606,532	2,748,210
Donated assets	-	26,000
Total	4,495,582	3,638,957

Income from donations and legacies was £4,495,582 (2017 - £3,638,957) of which £189,880 (2017 - £195,501) was attributable to endowments, £3,569,780 (2017 - £2,882,257) was attributable to restricted and £735,922 (2017 - £561,199) was attributable to unrestricted funds.

# 3 Income from trading activities – Raising Funds

	2018 £	2017 £
Events income – Conferences and similar events	24,328	63,881
Total	24,328	63,881

Income from trading activities in 2018 and 2017 was attributable to restricted funds.

# Notes to the Financial Statements

# Year Ended 30 September 2018

4 Income from investments

	2018 £	2017 £
Dividends - equities	571,679	484,050
Interest - fixed interest securities	44,852	45,340
Interest - deposits	106	-
Total	616,637	529,390

Income from investment was £616,637 (2017 - £529,390) of which £549,200 (2017 - £473,894) was attributable to endowments, and £67,437 (2017 - £55,496) was attributable to unrestricted endowment funds. The BFHU portfolio at Rothschild does not have any individual Fixed Interest holdings, the Fixed Income element is held via the R Wealth Management Investment Grade Bond Fund. This is a Luxemburg fund and the income received is paid as a dividend.

# 5 Costs of raising funds

	2018 £	2017 £
Support costs	339,336	307,715
Investment management costs	98,407	-
Total	437,743	307,715

£87,645 (2017 - £Nil) of the above costs were attributable to endowment funds. The fund managers in addition use pool funds and they did not keep track of the additional charge in 16/17.

# Notes to the Financial Statements

# Year Ended 30 September 2018

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# 6 Analysis of expenditure on charitable activities

	Grant funding of	Support costs	Total
	activities £	£	£
Grants to individuals	244,000	-	244,000
Grants to the Hebrew University	5,174,512	144,783	5,319,295
2018 Total	5,418,512	144,783	5,563,295
Grants to individuals Grants to the Hebrew University	247,000 3,914,797	- 140,960	247,000 4,055,757
2017 Total	4,161,797	140,960	4,302,757
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£1,678,085 (2017 - £1,664,226) of the above costs were attributable to endowment funds and £3,885,210 (2017: £2,638,531) were attributable to restricted funds. Total support costs of £144,783 (2017: £140,960) are analysed in Note 7.

# Notes to the Financial Statements

# Year Ended 30 September 2018

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# 7 Analysis of total expenditure on support costs

Support cost	Basis of allocation	Raising funds	Grant-making	Total 2018
		£	£	£
Salaries & other staff costs	Staff time	200,065	85,742	285,807
Establishment costs	Staff time	50,791	21,768	72,559
Printing, advertising and	Direct	36,480	1,295	37,775
administration Motor and travelling expenses	Direct	14,302	8,922	23,224
Event costs	Direct	23,818	-	23,818
Governance costs	Direct	-	27,056	27,056
Information technology	Direct	13,880	-	13,880
Total 2018		339,336	144,783	484,119

Support cost	Basis of allocation	Raising funds	Grant-making	Total 2017
		£	£	£
Salaries & other staff costs	Staff time	195,649	83,514	279,163
Establishment costs	Staff time	41,825	20,163	61,988
Printing, advertising and	Direct	18,702	3,917	22,619
administration Motor and travelling expenses	Direct	15,583	-	15,583
Event costs	Direct	32,687	-	32,687
Governance costs	Direct	-	26,037	26,037
Information technology	Direct	3,269	7,329	10,598
Total 2017		307,715	140,960	448,675

In 2017 & 2018 70% of the salaries, national insurance costs, other staff costs, and establishment costs have been allocated to raising funds. In 2017 & 2018 30% of the salaries, national insurance costs, other

# Notes to the Financial Statements

# Year Ended 30 September 2018

staff costs, and establishment costs have been allocated to charitable activities. This is based on the best estimate of staff time.

#### 8 Governance costs

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vernance costs	2018 £	2017 £
Auditors' remuneration	19,250	21,000
Legal fees	5,261	4,022
Other	2,545	1,015
Total	27,056	26,037

# 9 Analysis of grants

	Grants to institutions £	Grants to individuals £	Total £
Grants to Individuals at the Hebrew University	-	194,000	194,000
Grants to Hebrew University students who study abroad	-	50,000	50,000
Grants to the Hebrew University	5,319,295	-	5,319,295
2018 Total	5,319,295	244,000	5,563,295
- Grants to Individuals at the Hebrew University		194,000	194,000
Grants to Hebrew University students who study abroad	-	53,000	53,000
Grants to the Hebrew University	3,914,797	-	3,914,797
2017 Total	3,914,797	247,000	4,161,797

Further details of the charitable activities supported by the grants made in the year are given in the Trustees Report.

# **Notes to the Financial Statements**

# Year Ended 30 September 2018

# 10 Net income for the year

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Net income is stated after charging / (crediting):

	2018 £	2017 £
Depreciation of tangible fixed assets	9,996	10,619
Auditors' remuneration - Audit fees	17,750	21,000
Auditors' remuneration – Non-Audit fees (accountancy)	1,500	-
Finance charges payable	1,295	2,238
Operating lease rentals	48,372	48,372
Net (gains) / losses on foreign exchange	(1,232)	1,273

# 11 Auditor's remuneration

The auditor's remuneration amounts to an audit fee of £17,750 (2017 - £21,000) and non-audit fees for accountancy services of £1,500.

# 12 Trustees' and key management personnel remuneration and expenses

The Trustees neither received nor waived any remuneration during the year (2017: £Nil).

The total amount of employee benefits received by Key Management Personnel is £144,416 (2017 - £135,567) and includes employer's National Insurance contributions at 13.8%. The Charity considers its Key Management personnel comprise the trustees and the Chief Executive.

The Trustees did not have any expenses reimbursed during the year (2017- £Nil).

# Notes to the Financial Statements

# Year Ended 30 September 2018

# 13 Staff costs and employee benefits

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The average monthly number of employees during the year was as follows:

	2018 Number	2017 Number
Raising funds	4	4
Charitable activities Governance	1	1 1
	6	6
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The total staff costs and employees' benefits was as follows:

	2018 £	2017 £
Wages and salaries	256,744	251,033
Social security	27,217	24,311
Other staff costs	1,846	3,819
	285,807	279,163

No staff costs or employee benefits were paid by Related Parties.

The number of employees who received total employee benefits (excluding employer pension costs) of more than £60,000 is as follows:

	2018 Number	2017 Number
£110,001 - £120,000 £120,001 - £130,000	- 1	1 -
	1	1

# Notes to the Financial Statements

# Year Ended 30 September 2018

# 14 Tangible fixed assets

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	Land and buildings ${f \pounds}$	Fixtures and fittings £	Computer equipment £	Total £
Cost or valuation: At 1 October 2017	~ 26,000	~ 7,308	60,112	93,420
Additions	-	-	-	-
At 30 September 2018	26,000	7,308	60,112	93,420
Depreciation: At 1 October 2017	-	7,308	38,393	45,701
Charge for the year	-	-	9,996	9,996
At 30 September 2018		7,308	48,389	55,697
Net book value: At 30 September 2018	26,000	-	11,723	37,723
At 30 September 2017	26,000		21,719	47,719

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Land in Israel No amortisation is deemed required

# Notes to the Financial Statements

# Year Ended 30 September 2018

# 15 Fixed asset investments

	Listed Investments £
<u>Fair value</u> At 1 October 2017	31,329,881
Additions at cost	5,574,536
Disposals at carrying value (proceeds)	(5,590,826)
Revaluations	1,153,121
Transfers in/(out) to portfolio	(740,323)
At 30 September 2018	31,726,389

Historical Cost: At 30 September 2018

Investments at fair value compromise:

	2018 £	2017 £
Investment Funds	1,664,933	2,184,710
UK listed investments	9,042,131	9,380,675
UK cash deposits	1,170,771	969,841
Fixed income	5,705,438	4,972,184
UK other investments	1,490,943	1,530,654
Overseas investments	12,652,173	12,291,817
	31,726,389	31,329,881

25,843,349

The fair value of listed investments is determined by reference to mid-market prices from the appropriate Stock Exchange, market makers or from the relevant fund manager. Where fund managers publish a single price, i.e. for OEICS, the valuation has been prepared on the basis of the published price.

# Notes to the Financial Statements

# Year Ended 30 September 2018

16 Debtors

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	2018 £	2017 £
Other debtors	193	36
Legacies due Prepayments	666,500 43,623	400,000 37,147
Gift aid recoverable	750	8,895
	711,066	446,078
Creditors: amounts falling due within one year		
	2018 £	2017 £
Trade creditors	20,708	28,528
Amounts held in the UK pending transfer to the Hebrew University	43,763	(505)
Other tax and social security	7,118	6,872
Other creditors	720	244
Accruals	100,241	109,408
	172,550	144,547

# 18 Financial commitments

The operating lease represents a premises lease, expiring on the 30<sup>th</sup> September 2018. A new lease was signed after the year end.

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2018 £	2017 £
Not later than one year	-	48,372
Later than one and not later than five years		
Later than five years	-	48,372

## Notes to the Financial Statements

# Year Ended 30 September 2018

#### Fund reconciliation 19

#### **Fund descriptions**

Unrestricted funds are general funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out below.

Restricted funds relate to donated income or grants that have been specified by the donor or granter for a specific purpose.

Endowment funds

Permanent Endowment funds relate to donated income or grants that have been specified for by the donor or granter for a specific purpose and where it has been specified that only income and gains are to be distributed.

Expendable Endowment funds relate to donated income or grants that have been specified for by the donor or granter for a specific purpose and where it has been specified that both income and gains and original capital are to be distributed over a number of years.

The Trustees have undertaken a review of the classification of, and accounting treatment for, 124 funds previously shown in the accounts as endowment funds. As a result of the preliminary findings from the review several funds have been reclassified and as such a number of transfers have been made in these Financial Statements. See note 20 and 21 for more details. It remains our understanding that the funds have been expended in line with the donors' wishes, however we note that in the past the expenditure from the permanent endowment funds has, on occasion exceeded the income generated, as disclosed. A further detailed review of certain of the permanent endowment funds is currently underway, and this may result in further fund reclassifications. The Trustees have provided regular updates to the Charity Commission in order to advise the Charity Commission of the review carried out to date and to seek advice on further action required in relation to the restrictions concerning certain funds.

#### Balance at 30 Gains / Balance at 1 September Income Expenditure Transfers (losses) October 2018 2017 £ £ £ £ £ £ 2,033,880 (326, 280)1,045,520 ---803,359 Unrestricted 511,281 - General 2,033,880 (326,280) 1,045,520 511,281 803,359 Total

## **Unrestricted funds**

During the year the following transfers were made (from)/to unrestricted funds.

- A transfer of £168,000 was made from unrestricted funds to restricted funds in respect of the charity's contribution towards the Cheslimcentre for advanced legal studies.
- A transfer of £1,317,083 was made from expendable endowment funds (see note 21) in respect of the Leo Leffman Fund, which following a review of the charity's funds has been reclassified as an unrestricted fund.
- A transfer was made to the permanent endowment fund for £103,563 in order to replenish the capital element of 8 funds within the 'main fund'.

# Notes to the Financial Statements

# Year Ended 30 September 2018

## **Restricted funds**

		Balance at 1 October 2017	Income £	Expenditure £	Transfers £	Gains / (losses) £	Balance at 30 September 2018 £
		£	Ľ.	Ľ.	Ľ.	2	L
Restricted		661,292	3,594,108	(3,909,028)	171,933	-	518,305
		661,292	3,594,108	(3,909,028)	171,933	-	518,305
Permanent Endowment funds	20	26,940,865	724,787	(1,468,106)	(1,472,026)	1,014,934	25,740,454
Expendable Endowment funds	21	5,280,445	14,293	(297,624)	254,573	138,187	5,389,874
		32,221,310	739,080	(1,765,730)	(1,217,453)	1,153,121	31,130,328
2918 Total		32,882,602	4,333,188	(5,674,758)	(1,045,520)	1,153,121	31,648,633
		J2,002,002	.,,		( )))		
2017 Total		31,234,491	3,615,533	(4,335,444)	-	2,368,022	32,882,602

## **Restricted Funds**

These are funds held on specific trust under charity law; the restrictions over the use of the funds may be declared by the donor when making the gift or may arise from the terms of an appeal for funds. The specific trusts establish the purpose for which a charity can lawfully use the restricted funds. These trusts restrict the use of the income of the fund not the capital. Restricted income funds are to be spent or applied within a reasonable period form their receipt to further a specific purpose of he charity, which is to further one or more but not all aspects of the charity's charitable purposes (i.e. the restriction must be narrower than the overall objects of the charity as noted above).

During the year the charity received a large number of donations that were restricted, all of which were applied in accordance with the donors wishes, due to the large number and the immaterial nature of each individual fund it is not practical to report on each fund activity.

At the year end there was £300k worth of legacies restricted for projects within the Hebrew University and £218k of scholarships awaiting confirmation of students and projects.

During the year transfers into this fund of £171,933 were made as follows; £168,000 from unrestricted funds as noted above and £3,933 from the permanent endowment fund.

## **Endowment Funds**

The Trustees acknowledge that the accounting treatment for, and classification of, the funds currently shown in the accounts as permanent endowment funds needs to be reviewed. Whilst the Trustees are confident that the funds have been expended in line with the donors' wishes, they note that expenditure from such funds has exceeded the income generated, as disclosed. A review of the permanent endowment funds is currently underway to confirm the position. The initial findings from this exercise have been reviewed and a number of fund transfers have been made in order to address misclassification errors made in the past. The Trustees are due to embark on phase 2 of the fund clarification project in order to complete this assignment.

# Notes to the Financial Statements

# Year Ended 30 September 2018

# 20 Permanent Endowment Funds

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	Balance at 1 October 2017	Income/ Capital Additions	Expenditure	Transfers	Gains / (losses)	Balance at 30 September 2018
	£	£	£	£	£	£
1. Main Fund – held in the UK	6,751,773	52,387	(385,424)	(956,551)	309,130	5,771,315
2. Emily Erskine Fund	2,147,497	192,022	(143,882)	(9,173)	98,331	2,284,795
3. Gestetner Fund	539,877	1,721	(30,535)	(535,783)	24,720	-
4. Carew Shaw Fund	8,267,028	278,331	(308,006)	-	246,878	8,484,231
5. Porjes Fund	109,551	324	(14,914)	-	5,016	99,977
6. BFHU Research & Teaching	87,321	280	(4,735)	-	3,998	86,864
7. BFHU Scholarship & Student	3,483,085	11,021	(303,135)	29,481	159,486	3,379,938
Aid 8. BFHU Research & Teaching –	2,200,363	75,480	(109,928)	-	66,950	2,232,865
Israel 9. BFHU Scholarship & Student Aid - Israel	3,354,370	113,221	(167,547)	-	100,425	3,400,469
2018 Total	26,940,865	724,787	(1,468,106)	(1,472,026)	1,014,934	25,740,454

	Balance at 1 October 2016	Income	Expenditure	Transfers	Gains / (losses)	Balance at 30 September 2017
	£	£	£	£	£	£
1. Main Fund – held in the UK	6,423,956	49,798	(290,155)	-	568,174	6,751,773
2. Emily Erskine Fund	2,063,775	16,511	(115,341)	-	182,552	2,147,497
3. Gestetner Fund (all income to	518,829	4,151	(28,996)	-	45,893	539,877
Israel) 4. Carew Shaw Fund	7,746,144	239,134	(265,000)	-	546,750	8,267,028
5. Porjes Fund	115,895	376	(16,972)	-	10,252	109,551
6. BFHU Research & Teaching	80,208	641	(624)	-	7,096	87,321
7. BFHU Scholarship & Student	3,387,339	25,619	(229,503)	-	299,630	3,483,085
Aid 8. BFHU Research & Teaching –	2,087,386	64,850	(100,144)	-	148,271	2,200,363
Israel 9. BFHU Scholarship & Student	3,187,574	97,275	(152,886)	-	222,407	3,354,370
Aid - Israel <b>2017 Total</b>	25,611,106	498,355	(1,199,621)		2,031,025	26,940,865

# **Notes to the Financial Statements**

# Year Ended 30 September 2018

# 20 Permanent Endowment Funds (continued)

1. The Main Permanent Endowment Fund comprises 74 funds where income is sent annually to the HUJ by the BFHU and now includes 25 funds which were previously held in Israel The BFHU Endowment Funds held in Israel was established for the purposes of supporting the aims and objectives of the Hebrew University of Jerusalem, and where income is distributed annually in support of earmarked projects.

Following the fund clarification project a number of transfers to and from this fund have been made, details of which are as follows:

- £1,098,845 was transferred to expendable endowments following the conclusion that 8 of the funds were misclassified
- £3,933 was transferred to restricted funds following the conclusion that 1 of the funds were misclassified
- £103,562 was transferred from unrestricted funds in order to recoup the capital elements of 8 of the funds.
- £42,665 was transferred from other expendable endowment funds predominantly in respect of the Lenard & Pamela Marks Fund

2. The Emily Erskine Fund was created to establish a Research Foundation in Physics or Mathematics.

3. The Gestetner Fund was established for the purposes of supporting the operating budget of the Abba Eban Centre for Israel Diplomacy, a centre of research and teaching within the Department of Political Science at the Hebrew University of Jerusalem. Following the fund clarification exercise it was agreed that there were no restrictions over the time in which these funds can be spent and the expenditure was now at the discretion of the Trustees. Therefore, a transfer of £535,783, which represents the entire fund balance, was made to the expendable endowment fund.

4. The Carew Shaw Fund was established to fund a Distinguished Faculty Award in medicine and to fund scholarships in memory of Edward Carew Shaw, with a preference being given to the Faculty of Medicine.

5. The Porjes Fund was established fur the purposes of the general charitable purposes of the Friends, but as a priority, such income is to be used for the promotion of the Friends ongoing legacies campaign.

6-9. The UK expendable portion has been amalgamated along with other endowment funds into BFHU permanent Research and Teaching and Scholarship endowment funds. Transfers into this fund of £29,481 were made from other permanent endowment funds.

# Notes to the Financial Statements

# Year Ended 30 September 2018

## 21 Expendable Endowment Funds

	Balance at 1 October 2017 £	Income/ Capital Additions £	Expenditure £	Transfers £	Gains / (losses) £	Balance at 30 September 2018 £
1. Main Fund – held in the UK	2,081,263	10,771	(210,574)	1,040,574	94,132	3,016,166
2. Polonsky Fund	213,664		(13)	-	(69,625)	144,026
3 Archie Sherman Fund	604,216	-	(22,514)	-	20,261	601,963
4 Leo Leffman Fund	1,274,350	-	-	(1,317,083)	42,732	-
5 Joels Fund	1,106,952	3,522	(64,523)	(4,703)	50,687	1,091,934
6 Gestetner Fund	-	-	-	535,783	-	535,783
2018 Total	5,280,445	14,293	297,624	254,573	138,187	5,389,874

	Balance at 1 October 2016	Income	Expenditure	Transfers	Gains / (losses)	Balance at 30 September 2017
1 Main Fund – held in the UK	1,957,101	149,280	(197,017)	-	171,899	2,081,263
2 Polonsky Fund	281,800	13,250	(13,261)	-	(68,125)	213,664
3 Archie Sherman Fund	772,138	-	(173,457)	(50,000)	55,535	604,216
4 Leo Leffman Fund	1,162,141	-	(21,377)	50,000	83,586	1,274,350
5 Joels Fund	1,063,833	8,510	(59,493)		94,102	1,106,952
2017 Total	5,237,013	171,040	(464,605)	-	336,997	5,280,445

1. The Main Expendable Endowment Fund comprises 43 funds that distribute a fixed amount annually. During the year the following transfers were made into/out of the fund:

- £58,271 was transferred from the fund Leonard & Pamela Marks Fund to the Permanent Endowment Main Fund
- £1,098,845 was transferred into the fund from the permanent endowment fund. This transfer represents 8 individual funds which were incorrectly classified as permanent.

2. The Polonsky Endowment Fund is a gift of shares given by the Polonsky Foundation. The income from these shares is used to fund certain grants made to the University on behalf of the foundation.

3. The Archie Sherman Fund was established for the purposes of supporting the Centre for Transgenic Organisms at the Hebrew University, as well as the cost of generating voluntary income of the BFHU.

4. The Leo Leffman Fund has historically been treated as an expendable endowment, however following a

# Notes to the Financial Statements

## Year Ended 30 September 2018

review of the charity's fund balances it was concluded that this fund had been incorrectly classified. Therefore a transfer of the entire fund balance at the year end was made to unrestricted funds.

5. The Joels Fund, i.e. the Jacob and Lena Memorial Foundation for Innovation in the Life and Medical Sciences, is an endowment for the establishment and support for a visiting chair, a senior lectureship for excellence and a research fund. A transfer was made in the year to the Permanent Endowment fund for £4,702.

6 Gestetner Fund was transferred from the Permanent Endowment Fund in note 20 and is to be used in supporting the operating budget of the Abba Eban Centre for Israel Diplomacy, a centre of research and teaching within the Department of Political Science at the Hebrew University of Jerusalem.

# 22 Analysis of net assets between funds – As at 30 September 2018

	Unrestricted funds ${\bf \hat{E}}$	Restricted funds	Permanent Endowment funds £	Expendable Endowment funds £	Total £
Tangible fixed assets	37,723	-	-	-	37,723
Fixed asset investments	1,217,453	-	25,119,062	5,389,874	31,726,389
Current assets	951,254	518,305	621,392	-	2,090,951
Current liabilities	(172,550)	-	-	-	(172,550)
Total 2018	2,033,880	518,305	25,740,454	5,389,874	33,682,513

## Analysis of net assets between funds - As at 30 September 2017

	Unrestricted funds	Restricted funds	Permanent Endowment funds	Expendable Endowment funds	Total
	£	£	£	£	£
Tangible fixed assets	47,719	-	-	-	47,719
	-	-	26,049,436	5,280,445	31,329,881
Fixed asset investments	608,109	661,292	891,429	-	2,160,830
Current assets	(144,547)	-	-	-	(144,547)
Current liabilities					
Total 2017	511,281	661,292	26,940,865	5,280,445	33,393,883

# Notes to the Financial Statements

# Year Ended 30 September 2018

# 23 Related party transactions

Other than Trustee and Key Management Personnel transactions detailed in Note 8, there were no related party transactions during the period (2017:  $\pounds$  0).

# 24 Reconciliation of net income to net cash flow from operating activities

	2018 £	2017 £
Net income for year	288,630	1,989,778
Dividends received	(571,679)	(484,050)
Interest receivable	(44,958)	(45,340)
Depreciation and impairment of tangible fixed assets (Gains) / losses on investments (Increase) / decrease in debtors	9,996 (1,153,121) (264,988)	10,619 (2,368,022) 491,827
Increase / (decrease) in creditors	28,003	(931,431)
Net cash flow from operating activities	(1,708,117)	(1,336,619)

# 25 Prior Year Adjustment

There are no prior year adjustments.